

# Minutes

(Coordinator Meeting)

## Group: Quadcopter

Date | time 9/13/2013 3:00 PM

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### Opening

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The regular meeting of the Quadcopter was called to order at 3:00 pm on 09/13/2013 in B242 by Dr. Frank and Dr. Amin

### In Attendance

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Dr. Frank (Advisor), Dr. Amin(Advisor) Matthew Kishe, Jigar Patel, John Chung, Andrew Silva, Adam Sobiewski and Gabriel Morales

### Agenda

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The agenda was unanimously approved as distributed

### New Business

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- Purchase an off the shelf copter to study and observe
- Coordinator Meeting set to every other Friday at 3:00 pm
  - Dr. Amin will reserve room
- Brief Description of current project status
  - Objective is to get the quadcopter to hover
- Discuss deliverable dates
  - All stakeholders and advisors should receive deliverable documents
- Presentations will be held during M.E. scheduled time
- Code of Contract was signed and delivered to advisors
- Alternate meeting information will be finalized later.
- Make a trip to Eglin Airforce Base

### Agenda for next meeting

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- Discuss current status of project

### Adjournment

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Meeting was adjourned at 3:20 pm by [Facilitator Name]. The next general meeting will be at 3:00 pm on September 20, 2013 in TBA.

Minutes submitted by: Travis Chung

Approved by:

Mathew Kishe