

Bi-Weekly Staff Meetings

Date: 9/18/14

<p>Team Number: 6 Students' Names: Travis Jarboe, Joel Manahan, Matthew McHugh, Thomas Silva Mentors/ Coordinator/ Sponsor: Thomas Silva, Alexander York.</p>
<p>1. Project Title: Stow-Away Pool Table</p>
<p>2. Project Objectives: Significantly improve last year's project to make the product more appealing to the consumer. Table will stow by turning 90 degrees around its longitudinal axis, as opposed to last year's design. The ergonomics will be improved functionally and aesthetically. Slate will be used. The mechatronic system will level the table promptly.</p>
<p>3. What was accomplished the last two weeks on individual tasks? (Please include representative data and supporting documents.) We, as a group, wanted to get a better understanding of the project so we visited our sponsor: Alexander York. We discussed the main objective of the project, which was to improve the production value of the design. Alex also explained his experience with working on the design during for his Senior Design Project last year. He gave us advice on time management strategies and delegating tasks between group members.</p>
<p>4. Summary of problems encountered and actions taken (and by whom): Text messages were not going through to everyone. We are going to begin using facebook messaging as our new means of communication.</p>
<p>5. Work planned for the next period and the person(s) responsible: Joel: Review previous system to find opportunities for improvement, and come up with options to address problems. Travis: Find out what money is available to us from the COE's entrepreneurial initiative and how to access it when needed. Thomas: Gather all documents from last year and present information to the group to discuss. Matthew and Thomas: Prepare the location: safety, cleaning, electrical connections, Matthew: Options, sources, and cost analysis of exterior parts of the system. All: Discuss lifting system, including possible structural weaknesses.</p>
<p>7. Open comments/suggestions:</p>